



***This e-mail should reach the international coordinator for your outgoing students.
If you are not in charge of YOUR outgoing exchange students, we kindly ask you to forward this e-mail to the relevant colleague and provide us with his/her contact details.***

Dear partner,

The University of Oviedo is using “Mobility-Online” for both the registration of your nominated students and their application. Please note we can **only accept nominations provided via our online system**.

How to register your nominated students

- 1) Click on the following link: <https://sies.uniovi.es/pae>.
- 2) Enter your login details and click on “Login”

Universidad de Oviedo

PREINSCRIPCIÓN DE ALUMNOS EXTRANJEROS

Identificación

Usuario

Contraseña

ACCEDER ➤



3) Choose "Academic Course"

Listado de Cupos de Acuerdos

Curso Académico 2020/2021

ENVIAR

cupos de acuerdos	
Acuerdo	Cupo
87/1 Tipo intercambio - Nivel: ERA SMS - UNDER Resp. extranjero: Nyiro, Katalin Resp. UNIOVI: CENICEROS, GONZALEZ, MARIA ELENA Área: Business and administration (0410)	Nº plazas cupo: 6 Nº plazas disp. cupo: 6 Duración cupo: 60 MESES Duración disp. cupo: 60 MESES CREAR NOMINACION + VER NOMINACIONES
87/2 Tipo intercambio - Nivel: ERA SMS - UNDER Resp. extranjero: Nyiro, Katalin Resp. UNIOVI: CENICEROS, GONZALEZ, MARIA ELENA Área: Travel, tourism and leisure (1015)	Nº plazas cupo: 10 Nº plazas disp. cupo: 10 Duración cupo: 50 MESES Duración disp. cupo: 50 MESES CREAR NOMINACION + VER NOMINACIONES

4) Choose Agreement and Fill Student data clicking on "Create nomination"

Nueva nominación. Acuerdo 87/1

Datos Nominador

Nombre (*)	<input type="text"/>
Apellido 1 (*)	<input type="text"/>
Apellido 2	<input type="text"/>
Email institucional (*)	<input type="text"/>
Cargo	<input type="text"/>
Dirección postal completa	<input type="text"/>

Datos del estudiante seleccionado

Nombre (*)	<input type="text"/>
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Apellido 1 (*)	<input type="text"/>
Apellido 2	<input type="text"/>
Tipo documento	<div>Seleccionar...<div></div></div>
Num. Documento	<input type="text"/>
Nacionalidad	<div>Afgana<div></div></div>
Sexo (*)	<div><div><input type="radio"/> Hombre</div><div><input type="radio"/> Mujer</div></div>
Fecha Nacimiento	<input type="text"/>
Email institucional (*)	<input type="text"/>
Estancia (*)	<div>Seleccionar...<div></div></div>
VOLVER	<div>ENVIAR </div>

5) Fill data and confirm your nomination by clicking on button "Send"

6) When nominating more than one student, please repeat step 4



NOMINATION: deadlines for UNIVERSITIES

1st semester and full academic year: From 1st March to 30th May

For Faculty of Medicine & Health Sciences:

It is advised to use the nomination deadline of May 15 in case of practical trainings in hospitals and research. If applied for at a later stage, positions might be filled up.

2nd semester: From 1st September to 30th November

Once you have registered your nominated students in Mobility Online, an email will be sent to the applicants, containing all necessary information to start their application. We will guide your students through the process, step by step.

The application process is done online, and ALL application documents should be submitted in the online system before the deadline. We do not accept hard copy applications sent by regular mail.

DOCUMENTATION: deadlines for STUDENTS

We CANNOT accept documentation after the deadlines:

1st semester and full academic year: 30th June

For Faculty of Medicine & Health Sciences:

It is advised to use the deadline of June 15 in case of practical trainings in hospitals and research.

2nd semester: 15th December

Studying at the University of Oviedo

We send you as an attached document the technical sheet. All information about studying at the University of Oviedo, including the course catalogue and course descriptions, language requirements and language courses, academic calendar, campus life and more, can always be consulted at <http://www.uniovi.es/internacional/extranjeros>.

Once your students are finally accepted, they will receive an email confirming the acceptance. A month before their arrival we will send them an email with information and the different steps that they have to follow during stay.

If you have any additional questions, please let us know to inter.incoming@uniovi.es

Warm regards.